



Putnam County Personnel Department
Sick Leave Credit Option Election Form

**YOU MUST MAKE THIS *ONE-TIME CHOICE* PRIOR TO RETIREMENT
NO LATER THAN YOUR LAST DAY WORKED**
If you do not make a choice, you will receive no sick time benefit

Under the PCSEA Contract you *may* elect to be paid for your unused sick leave, apply sick time to your service time, or apply your sick leave to your retiree health benefits.

Select one:

Sick Leave Credit Option Selection		
Type of Selection		Selection
A. Payout	Sick leave payouts may be done as follows: 1-70 days \$75.00/day and prorated if less than a day 71-110 days \$100.00/day and prorated if less than a day 111-150 days \$125.00/day and prorated if less than a day 151-180 days \$150.00/day and prorated if less than a day	
B. Service Time+	Accrued and unused sick time to be credited as service time as provided in 41(j) of the Retirement Social Security Law	
C. Retiree Health Benefits	Apply accrued and unused sick leave credit toward retiree health benefit contributions	

+Special Note

Service Time is **not applicable** to any Correction Officer Title, including Sergeant, Lieutenant, or any other such ranking.

Authorization		
I have read the information provided to me regarding Dual Annuitant Sick Leave Credit and have made my selection. I understand that I may not change my selection after I retire.		
_____ Employee Name	_____ Employee Signature	_____ Date
_____ HBA Name	_____ HBA Signature	_____ Date

Personal Privacy Protection Law Notification:

This information will be used in accordance with Section 96 (1) of the Personal Privacy Protection Law, particularly subdivisions (b), (e) and (f). Failure to provide the information requested may interfere with our ability to comply with your request. This information will be maintained by the Director, Employee Benefits Division, Department of Civil Service, Albany, NY 12239; (518) 473-1977. For information relating only to the Personal Privacy Protection Law, call (518) 457-9375.

Please make a copy of this signed election form for your records.